

- Chuuk-based position
- Join the principal development organisation in the region

*The Pacific Community (SPC) invites applications for the position of Chuuk State Regional Project Coordinator –FSM SE Project. This position will be located at the Chuuk Public Utilities Corporation, Chuuk State, Micronesia.*

## Description

The **Pacific Community (SPC)** is the principal scientific and technical organisation in the Pacific region, supporting development since 1947. We are an international development organisation owned and governed by our 26 country and territory members. In pursuit of sustainable development to benefit Pacific people, our unique organisation works across more than 25 sectors. We are known for our knowledge and innovation in such areas as fisheries science, public health surveillance, geoscience, and conservation of plant genetic resources for food and agriculture.

The **Micronesia Regional Office (MRO)** situated in Kolonia, Pohnpei, Federated States of Micronesia (FSM), is the main hub for SPC's projects and partnerships with the Micronesian members of the Federated States of Micronesia, the Republic of the Marshall Islands (RMI), the Republic of Palau, and the United States territories of the Northern Mariana Islands (CNMI), and Guam. The MRO opened in January 2006.

The role – the **Chuuk State Regional Project Coordinator –FSM SE Project** will provide support in the delivery of FSM.SE Project, under the direction of the Implementation Advisor.

The key responsibilities of the role include the following:

1. Support the PMT and Chuuk Public Utility Corporation (CPUC) in delivery and implementation of activities of FSM.SE
2. Provide project updates and timely reporting

For a more detailed account of the key responsibilities, please refer to the **online job description**.

### 1. Qualifications

- Tertiary qualification in development studies, sustainable energy, accounting, business, commerce, public finance.

### 2. Technical expertise

- At least 3 years' experience in project coordination and reporting.
- Proven record of accomplishment of working with teams across sectors and sites with minimum supervision.
- Demonstrated ability to effectively engage with a range of stakeholders.
- Demonstrated ability to articulate and communicate complex issues and positions to senior administrators and community beneficiaries alike.
- Sound coordination, administrative, networking, and collaborative skills.
- Working knowledge on computer skills in applications such as Microsoft Word and Excel.
- Fluency in the Chuukese language and English are essential (written and verbal).
- Driver license.

**Closing date:** 9 January 2022 – 11:00 pm Pohnpei time

**Job Reference:** SH000111

Applicants must apply online at <http://careers.spc.int/>

For your application to be considered, you must provide us with:

- an updated resume with contact details for three professional referees
- a cover letter detailing your skills, experience and interest in this position
- responses to all screening questions

Please answer all of the screening questions, if you do not answer these questions your application will be considered incomplete and will not be reviewed at shortlisting stage.

### Screening questions:

1. Could you describe your experiences in project coordination, meeting facilitation and report writing?
2. Could you describe your involvement in working with Chuuk state communities and municipalities with minimum supervision?
3. What are your experiences on communication, networking and outreach activities?